

From,

To,

Maitra Commodities Pvt Ltd,

“KGEYES PAVITHRAM”

Flat F2, 1st Floor, Door No 34 & 36,

7th Avenue, Besant Nagar,

Chennai – 600 090.

Phone: 044-65551292

Sub: Request you to close my trading A/c as soon as possible- reg.

Dear Sir,

I am having client id: _____ under Maitra Commodities Pvt Ltd.
Now, I am willing to close my trading account. So, I request you to close my trading account as soon as possible. And kindly intimate the same.

Regards & thanks

_____ (Signature and name of the trading account holder)

Place: _____

Date: _____